

## Parks & Recreations Meeting

Next Meeting: December 9th

November 18, 2015

Call to order: 7:00 pm

Pledge

<b>Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
Patricia Adams	P	P	P	P	P	P		P	A	P	P	
Barbara Grimm	P	P	P	P	P	P		A	P	P	P	
Megan Grimm	P	P	P	P	P	P		A	P	P	P	
Tina Heffner	P	P	P	A	P	A		P	A	P	A	
Sherry McIlvaine	P	P	P	P	P	A		P	P	P	A	
Carmella Neira	X	X	X	X	P	P		P	P	P	P	
Donna Park	P	P	P	P	P	P		P	P	P	P	
Jeanette Remsen	P	P	P	P	P	P		P	P	P	P	
Brent Salvadori	P	A	A	P	A	P		P	P	A	P	
Matthew Scardino	P	P	P	P	P	P		P	A	P	P	
Clorinda Scarfo	P	A	P	P	A	P		A	P	P	A	
Philip Scarfo	A	A	P	P	A	P		A	P	A	P	
Irene Stiles	P	P	P	A	P	P		P	P	A	P	
Linda Teefy	P	P	P	P	P	P		P	P	P	A	
Rose Wohlfarth	A	P	P	A	P	P		P	P	P	P	
<b>Council</b>												
Bob Heffner	P	P	P	A	P	A		A	P	P	A	
<b>Director</b>												
Jim Bonder	P	A	P	A	P	P		P	P	P	P	

Recorded By: Nikki Carter

Key

**P = Present**

**A = Absent**

**X = not a member during that month**

**R = Resigned**

Approval of minutes by Megan

Seconded by Barbara

Public Portion:

Ernie Carbone with the Main Street Committee

523 St Kits Dr, Holiday City

- Provided a mission statement to the commission members
- Created a liaison with the county
- Fast tracking a micro-brewery
- Working on rehabilitation of Main Street
- Working on a plan for parking, partnering with the library lot
- Working to create 45 new jobs in Williamstown

Gina Martucci from the Main Street Committee

- Scarecrow event this year was a huge success
- Hired Christmas carolers for the tree lighting event
- Will be working with the Historical Society to have kids paint wooden ornaments for a tree outside the Historical Society. Donna is just concerned this portion might interfere with the inside events for the night. The suggestion was to change the time of this portion to having them in the tent as part of the craft portion. This way it helps the commission and adds volunteers for the craft portion.
- They are also interested in a town Pollyanna encouraging people to shop in Williamstown and meet other families in the town. Irene loves the idea but she mentioned after the tree is lit people dash for Santa. Irene thinks it would need to be in the building before and not at the actual tree lighting.

\*\*\*All Santa tickets will be given out at the tree this year.\*\*\*

Old Business:

- Great reviews over the Fall Festival and Parade
- Suggestions for change for the Fall Festival
  - Moving games to back of Skate Park and inflatables to the side - Irene thinks the inflatables need more room and suggested the fields. Jim thinks with this move there will be more room.
  - The skate park needs to be manned – it was out of control this year. Jim is even considering keeping it locked up for the event.
  - Signs need to be made for each event.
  - Need a better plan for the speakers.
  - Next year change meet time to 7am.
  - Need ROTC volunteers for the entire day. Barb suggested having a meeting with them next year.
  - Need something to indicate the hay ride crossing.
  - Need more scenes for the hayride.
  - Ran out of stickers, prized and pumpkins – up pumpkins to 1000 next year.
  - Used over 1000 bags of popcorn
  - Concession stand said we need to provide our own condiments for the food for the volunteers.
  - Need 10 more bales of straw
  - Need 20 more cornstalks
  - Hot dog vendor needs to be set up by 930am.
  - Need new extension cords
- Suggestions for the Halloween Parade
  - Need more blocking for the judges stand (Main Street / Blue Bell)

- Donna said we need bright shirts marked “event staff”
- Need to invite the police chief to our meeting prior to the parade next year
- The lights at St Mary’s need to go up prior to 530pm
- The Grand Marshall has to go out first. The high school band is going to have to wait
- Large groups need to be entered as groups, not costume
- Performances need to have a time limit
- Judges area needs to be set up earlier but Jim said this may be an issue with the police
- Judges should be given a gift moving forward

New Business:

- Phil expressed his thanks in being a part of Parks and Recs this year.
- Tree Lighting
  - Flyers are being prepared
  - We have Santa and a suite
  - Linda will be Mrs. Claus – need books for her to read
  - Need gator to transport Santa
  - Check with Sherri about fire truck
  - Tents are handled but Jim thinks we need to consider buying our own tents
  - Singers are handled
  - Candy canes need to be ordered – need 300
  - Cookies – Irene and Jeanette will handle, the Alliance will provide again this year and bags have been ordered recognizing the Alliance
  - Popcorn – need butter
  - Last year 3 cans of hot chocolate which will be good again for this year
  - Need 20 apple juice
  - Jeanette has 5 cases of water
  - Jim will check on the coffee urns
  - Irene is bringing coffee supplies
  - Need 8 oz. hot and cold cups – check inventory
  - Have plates and napkins
  - Irene is handling the coloring pages
  - Need crayons ordered
  - Main Street Committee will provide a craft
  - Irene is bringing a rug
  - Jim will handle the lights in the tents
  - Chairs are ok
  - Meet Friday to decorate at 6pm
  - Saturday meet at 4pm
  - Camera, film and tickets all set
  - Megan will take pictures with Irene and will dress as an elf
  - Need microphone
  - Music inside and outside – Megan will make mixes
  - Tiffany will handle the movie

The question was asked if there would ever be an interest in having a Christmas Parade. Donna does not want to talk about that right now because it wouldn’t come into play this year anyway. Jim mentioned that dates would also probably be an issue because other towns already do this.

The Main Street Committee is contemplating a snowman contest like the scarecrow contest.

No Council Report

Director's Report:

Duffy House will have windows and door installed, the siding fixed and painted. The decisions will be made on what to do with it. The work will be done soon.

Motion to close by Donna

Seconded by Megan

Adjournment: 8:39pm