

**Park and Recreation Commission**  
**Township of Monroe**  
**May 30, 2018**

**Members**

**Council Attendance**

Patricia Adams-Present	Bob Heffner - Liaison Present
Bernie Blatt - Present	
Evelyn Connors - Present	
Barbara Grimm- Present	
Megan Grimm – Present	
Tina Heffner - Present	
Sherri McIlvaine - Present	
Carmella Neira - Present	
Donna Parks – Present	
Tara Price - Present	
Brent Salvatore- Absent	
Matthew Scardino- Present	
Irene Stiles - Present	
Linda Teefy - Present	
Rosemary Wohlfarth - Present	

**Meeting started (7:05 PM.)**

**SALUTE TO FLAG**

**Motion for Approval Of previous meeting minutes** 1<sup>st</sup> Linda 2<sup>nd</sup> Mat

**Old Business**

NONE

## *New Business*

Music Festival was the discussion of the evening our meeting took place at Owens Park location for the Festival.

Shirts were given out by Jim to all Commission members in attendance they are to be worn the day of the event.

Sponsor signs were made by our Road dept. Jim had them on display for all to see. Great job. They will be placed at the entrance way into the park by the front shed for all to see.

Schedules for the entire day were given to each member in attendance. See Attached.

This schedule also went out to all schools other than the High School they do not do hand-outs.

The Mayor was in attendance and stated that the weather is not looking good for the event on Saturday or Sunday we are keeping our fingers crossed.

The Mayor stated that Donna, himself and Jim will be meeting early Saturday morning to determine if the festival will proceed or be cancelled and postponed to rain date which is Sunday by 8am and will let all members know. Once the decision has been made all Twp. signs will have the information along with the Twp. Facebook page P&R page and Twp. Website if it is cancelled. If postponed to Sunday and it rains the Festival this year will not happen.

Costs will be incurred for amusements and bands if cancelled.

Jim reported that the ROTC are unable to attend this year so if anyone has volunteers we could use them.

Jim will reach out to St. Mary's to see if they could offer some assistance.

All craft vendors spots this year have been sold out.

We have 17 food vendors this year. There spots will be 25ft.

The stage has been set in a new location this year all members were happy with the placement and this year there is a much improved sound system with addition speakers all around the music area.

2nd stage will be placed by the rear of the skate park and will be elevated about 3ft off the ground.

The bull ride was discussed it will be placed by the Beer Garden and there will be prizes for the longest riders of the evening. Tara Price got the 1<sup>st</sup> prize donated from Home Depot it is a fire Pit along with a pile of starter wood. 2<sup>nd</sup> prize is a \$25 gift cert to Applebee's, 3<sup>rd</sup> Prize is \$25 TBD.

Jim reported that he was called by a Carnival game type company to attend the Festival they offer a Duck pond game a pop a shot game and leap frog game they stated everyone gets a prize and they provide the prizes no cost to us. They will be on the honor system like the food vendors.

We are having them come this year to see how it works out.

Jim is looking for suggestions on a timer for the Bull riders they placed an order for a time clock but it will not be delivered in time for Festival.

Someone suggested using an I-pad they have apps for timing you can use and we could run that thru our projector and show on a screen for all to see in real time. Tiffany will look into.

Commission member Bernie will be making balloon archways to be placed thru out the park the day of festival. She will need help blowing up the balloons members that are available will be meeting at the Pfeiffer Center 6pm. Friday evening to inflate and bag the balloons.

Donna asked Jim if we could get some type of fencing at the bottom of the stairs that lead to the main stage to keep crowd from entering the stage or that area.

Jim reported that the Police Dept. has agreed to take and hold the monies from the evening once it has been counted until Monday when the money can then be properly deposited into the Bank.

Commission members to meet noon on Saturday to get the festival started Venders arriving to set up members know who they are.

**Council Reports**

**None**

**Open to Public**

**NONE**

**Adjournment 8:15pm.**

First motion for adjournment was made by Donna Parks  
Seconded by Linda Teefy.