

MONROE TOWNSHIP PARKS & RECREATIONS MEETING
WEDNESDAY, MAY 10, 2023
CALLED TO ORDER - 7 PM
MONROE TWP PFEIFFER CENTER - ROOM A

MINUTES

- Motion to approve minutes Billy, 2nd by Sue and all in favor - None opposed.

NEW MEMBER

- Matt welcomed new member Julie Fasano to the Commission and introduced her to everyone.

OLD BUSINESS

- None discussed

NEW BUSINESS

- **MUSIC FESTIVAL 2023:** approx 3 weeks out.
 - Anne's update
 - 29 Vendors w/ 43 Spots
 - Reached out to anyone from last year who hasn't registered this year
 - 8 food vendors so far, and reached out to a Walking Taco truck
 - Lawn Signs are in, members are encouraged to take and put them up on their property.
 - 4 A-frames are up around town
 - She's reached out to White Horse RV about the trailer previously discussed.
 - 2 bathrooms for front lot & 5 for back lot
 - Current 3-4 Port-a-pots, approx 4-5 more for that day All bands are secured, and a large amount still left over from last year
 - Still need to order food from ShopRite for the Volunteer/Bands
 - Will be trying to get them to donate
 - Going to go in person to the person she speaks to for catering
 - Anne is working on trying to get sponsors for the event
 - Bus Shuttle
 - 2 buses will be shuttling from WMS
 - Ride Ticket Pre-Sales Schedules & Assignments:
 - Tuesday 5/30 Pfeiffer 6-8pm - Patty & Jaci
 - Wednesday 5/31 Owens 6-8pm - All Commission Members
 - June Meeting at 6pm @ Owens
 - Walk around & get shirts
 - Thursday 6/1 Pfeiffer 6-8pm - Sue & Jaci
 - Day of arrival - 10 - 10:30 for all Commission Members
 - Vendors - No earlier than 1 pm for arrival
 - Picnic tables are being constructed & being painted blue & gray
 - Some will be placed by the 2nd stage to create a gathering area to eat and listen there, others will be spread out.
 - After the Music Festival they will be used at multiple Township Buildings and parks.
 - Planning on having 8 ready in the next week or so.
 - Light Towers are being donated by Pierson Construction
 - Councilman Heverly is reaching out to two of his sources.

- Soccer owns the ones at Duffy if they need to be requested.
 - Stephen has arranged that the band on the 2nd stage will control the music instead of a DJ.
 - Ensure that the park is closed with adequate time and signage is up to prevent situations like last year's Pokemon event.
 - Matt requested to have 4 tables & 8 chairs the day of the event.
 - Radios that were being donated to P&R by EMS, still waiting on.
 - Christy at EMS said that Drouin already has them.
 - There was a discussion and agreement not to put any vendors along the trees in the first row, which will also be beneficial if there is a need to put an emergency vehicle in that lane.
- **MUSIC FESTIVAL 2024:**
 - There was a discussion about booking the band for next year.
 - The Soul Cruisers and the Amish Outlaws were both looked at for next year.
 - Amish Outlaws - \$8500
 - Soul Cruisers - \$5250
 - There was a unanimous vote to book the Soul Cruisers for 2024.
 - There was a discussion about other bands that could be present in conjunction with the Soul Cruisers and alternate stage time.
 - Donna brought up considering the reduction of Food Truck vendors fees for the following year to try to get a few more trucks/varieties.
 - There has been a significant increase this year in the registered trucks/varieties, but the hope is to get more for next year.
 - Tara went over some of the current changes and proposed changes with the Peddling and Solicitor Ordinance, mostly food trucks and food vendors thanks to the new Administration and Council acknowledge the much needed changes, and by the amount of registered vendors it is evident that even the minor current changes are improvements.
 - Chuck made a motion to approve, second by Bill. All were in favor, with the exception of Tara Price, to reduce the fee from \$400 to \$300 since they are not contributing a percentage of their sales.
 - There was a discussion about having the crafters/vendors paying before the end of June in the previous year to receive a reduced rate.
 - The Ordinance would have to be changed and with potential conflicts it could cause charging different rates, this was taken off the table.
- **HALLOWEEN PARADE/FALL FESTIVAL:**
 - Grand Marshall - Mrs. Votta
 - Motion was made by Sue and second by Julie and all were in favor.
 - 93 years old, former owner of the building now called Nicoletta's was "Votta's Pharmacy"
 - An alternate Grand Marshall can be discussed at the next meeting if necessary.
 - Motion to approve by Debbie and second by Tony. It was voted on unanimously to reach out to Township sports organizations, youth groups, girls scouts, boy scouts and other groups to be able to design, decorate & set up a scene at the Fall Festival instead of the Commission members and the past scenes & decorations.
 - Less work for the Commission and previously discussed.

- Prizes can be awarded for best scene
- Anne will start creating something to reach out

PUBLIC

- MEMORIAL DAY PARADE
 - Donna announced the parade will take place on May 29th at 11 am down Main Street and there will be an unveiling of the Eagle Scout statue at the Pfeiffer Center at 10 am at the Veteran's Memorial.

COUNCIL REPORT

- Councilman Heverly had nothing to report
 - Donna requested that he bring forward to Council the voted upon reduction in Food Vendor fees for their events at the next Ordinance meeting.

DIRECTORS REPORT

- ROTC is good for the parking lot at the Music Festival
- Spoke to Jimmy Park about the picnic tables being donated by Pierson
 - Lee Hansen is going to paint the tables
- New A-frame signs are up around town, designed by Anne
 - Lots of compliments about how they look, and so much easier to read and look nicer.
 - Anne said that it costs \$960 for the 4 banners that were placed on the a-frames, and it was \$675 for the yard signs, which will get thrown out.
 - The banners can be reused; the date will just need to be changed.
 - Sue made a motion and it was second by Billy to stop ordering the lawn signs and order more banners for a-frames in the future.

OPEN DISCUSSION

- Alan asked the cost of the County Stage, Anne stated \$1200
 - Brian also noted that if the County needs it, their event will trump the Municipal event.
- There was also a question by Alan of the time capsule, and Donna said that it will be opened in September by Community Affairs.
- Donna complimented the hard work of Anne, Brandee and Brandi at the Pfeiffer Center for the flower beds and plantings.
 - Anne said that McDonald's came and did a Community Outreach earlier today and planted but the ladies prepped all the beds.

Motion to close by Chuck, second by Bill and all in favor.

Meeting adjourned at 8:18pm

This is a synopsis of the meeting and not to be construed as a transcript of the meeting held on the date above.

Tara Nelms