

Start time 7:15

10.11.23

Approval of Minutes 1st by Bill, 2nd by Steve

Motion to open Public Portion 1st by Bill, 2nd by Steve

Public portion:

Jim Deputy

2520 Sunset Ave

Williamstown, NJ 08094

And Bill Bonder

28 Pelican Place

West Deptford, NJ 08096

- Jim stated that they were from Shades of Gray and they had a great time at the music festival and it was running great. They are inquiring about next year and would like to put a package deal in place with the township including the stage, music, and sound guy.
- Matt said to send a quote to Anne.
- Trailer was very nice for the 1st & 2nd stage

Motion to close public portion 1st by Steve and 2nd by Bill

Old Business:

Motion to open old business 1st by Bill, 2nd by Steve

Motion to close old business 1st by Bill, 2nd by Steve

Motion to open new business 1st by Steve, 2nd by Bill

Fall Festival:

- Tara suggested no scene on the trail, just a hayride
- No good feedback on the hay ride scenes from groups
- Start time 7:30 am
- What about the church groups and school groups?
- ROTC 25 people that will volunteer, need 4 kids for games and the rest set up & tear down
- The scenes will be set up by the ROTC, about 6 scenes on the trail.
- Cutting the trail short to save on the scenes
- Task list complete everything is ordered
- 2 guys have to pick up the trailers the morning of the event.
- Sound system – done
- Matt said we need everyone on hand to tear down the scenes. ROTC in 2 shifts

- Get the hay over from Owens to Pfeiffer Community Center and need township employees to help with that.
- Jim will get lights for the parade and more barriers
- 2 tables & chairs for face painting
- Once everything from Duffy is out and over Owens, discard/trash the rest. This way we don't keep it and try to use it again next year.
- 2 food vendors at Fall Festival

Halloween Parade:

- Be back at 4:30 pm at CVS everyone else at 5 pm
- Walkie-talkies borrowed from camp and from police
- Get the list of who's going to what location.
- Matt will get the master list
- Candy bags will be handed out at the end of the parade
- Last year we had only 6 people helping out of 19 commission members
- Tara might have 2 groups that want to do the trial.
- Last year we didn't have many kid's costumes, how do we get that back?
- Do we have criteria for the judges Brian asked?
- Donna said to keep in mind the creative and the functions and participation, did it wow you, etc, that's what we would say to the Judges.
- There are NO vendors at this event, no one does the peddler's license.
- Tara & Julie will stay in front of Hennessey & The Grand Theater, they will be responsible for the parade to keep moving and the performance will be only 30 seconds at this location.
- Order shirts with bright orange long sleeves with pumpkin, Anne will get sizes
- Kelsey needs a size smaller

Tree lighting:

- Contact the Williamstown High School Band, Shades of Harmony, and V.V.
- We have Santa & Mrs. Claus, contact the fire company for a fire truck that will deliver them on the sled. Where is the sled?
- Hot Chocolate & snacks from Community Affairs
- Goodie bags from the reverse parade we can give out
- Work session on Nov 1st about the tree lighting
- Grinch is coming
- A tent for Santa & Mrs. Claus
- Start 4 pm 12.2.23
- Lights need to be put up the garland and bells need to be up for the parade

Motion to close New Business 1st by Steve, 2nd by Bill

Motion to close meeting 1st by Bill, 2nd by Steve.